



FINANCIAL CRIMES COMMISSION

JOB POSITION

**SENIOR OFFICER - IT DEVELOPMENT
UNIT**

JOB GRADE: FCC L6

1) PURPOSE OF THE JOB

To assist the Director Corporate Services and the Director-General in achieving the vision and mission of the Commission.

2) LEVEL OF RESPONSIBILITY

Undertakes duties and responsibilities as per his/her Job Description and as per the instructions of the Director Corporate Services or Supervising Officer.

3) REPORTING LINE: Manager, IT or such other person as may be designated by Management.

4) QUALIFICATIONS AND EXPERIENCE REQUIREMENTS

- A. A Bachelor's Degree in Computer Science, Software Engineering, Information Technology, or related fields from a recognised institution.
- B. A minimum of **five (5) years'** professional experience in developing software applications for enterprises.
- C. A minimum of **two (2) years'** of solid and hands-on experience in .NET framework.

5) DESIRABLE SKILLS & ABILITIES

- ❖ Strong project management skills
- ❖ Strong technical expertise in software development using .NET technologies.
- ❖ Knowledge of front-end technologies (HTML5, CSS3, JavaScript, frameworks like React, Angular, or equivalent).
- ❖ Exposure in AI technologies will be an advantage, including:
 - Setting up and configuring local Large Language Models
 - Working with AI model hosting, APIs, and serving frameworks
 - Building simple AI-enhanced features into applications
 - Basic understanding of Machine Learning orchestration
- ❖ Knowledge of RESTful services, APIs, and system integrations.
- ❖ Good understanding of software security best practices.
- ❖ Strong adaptability to new technologies and innovation trends
- ❖ Ability to translate AI integration requirements into technical implementations.
- ❖ High initiative and proactive approach to learning and using emerging technologies.
- ❖ Ability to work independently and in teams.
- ❖ Highly reliable and have shown qualities of trustworthiness, maturity, tact and initiative.
- ❖ Capable of dealing courteously and efficiently with colleagues.
- ❖ Ability to maintain confidentiality and adhere to the organisation's code of conduct

- ❖ Willingness to undergo background checks as required by the Financial Crimes Commission
- ❖ Flexibility to work outside normal office hours as and when required
- ❖ Reliable and punctual
- ❖ Strong ethical standards
- ❖ High level of integrity, responsibility, confidentiality, discretion and professionalism
- ❖ Excellent oral and writing skills, interpersonal skills, ability to prepare reports, and communicate effectively.
- ❖ Ability to work under pressure, during late hours and meet deadlines.
- ❖ Experience in working multi-disciplinary teams across different units.

6) KEY RESPONSIBILITIES

- ❖ Analyse, design, develop, test, and maintain enterprise-grade software applications aligned with business needs.
- ❖ Develop and maintain web-based and desktop-based applications primarily using the .NET stack.
- ❖ Integrate third-party applications, APIs, and systems as required.
- ❖ Lead development of secure case management systems and evidence tracking platforms.
- ❖ Develop AI-based risk scoring engines in collaboration with investigative teams.
- ❖ Ensure software aligns with data integrity, privacy laws, and FCC's security standards
- ❖ Develop and maintain database structures, queries, and stored procedures.
- ❖ Write well-structured, efficient, scalable, and maintainable code following best practices and security standards.
- ❖ Participate actively in user requirements gathering, system analysis, and design sessions.
- ❖ Conduct application testing, debugging, and optimization to ensure performance, reliability, and security.
- ❖ Prepare technical documentation, system manuals, and end-user guides.
- ❖ Provide technical support and troubleshooting for internally developed applications.
- ❖ Set up and integrate local AI models (LLMs) and related AI services where required to enhance applications or digital services.
- ❖ Operate within the defined IT frameworks/processes and escalation paths.
- ❖ Contribute to the development and maintenance of appropriate policies, procedures, guidelines, standards and documentation.
- ❖ Supervise IT Officer(s)
- ❖ To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior IT Officer (Development) in the roles ascribed to him/her.

7) WORKING CONDITIONS

The incumbent will be expected to work outside normal office hours including weekends and public holidays.

The duties mentioned above are not exhaustive. The FCC reserves the right to require the incumbent to perform any other duties of equivalent level to those specified.

8) TERMS AND CONDITIONS OF EMPLOYMENT

The position of Senior IT Officer (Development) is part of the permanent and pensionable establishment of the Financial Crimes Commission.

All terms and conditions of the FCC, relevant to the grade of Senior IT Officer (Development), shall be applicable.

Salary Scale: Rs 62,450 X 1,450 + 65,350 X 1,850 + 83,850 X 2,300 + 109,150 X 3,200 + 121,950 X 4,200 + 130,350