FINANCIAL CRIMES COMMISSION

JOB POSITION

SENIOR OFFICER INTELLIGENCE UNIT

(Asset Recovery and Management Division)

JOB GRADE: FCC L6

1) PURPOSE OF THE JOB

To support the Director, Asset Recovery and Management Division and the Director-General in fulfilling the FCC's mandate through gathering, analysing, and disseminating actionable intelligence to support financial crimes investigations, asset recovery and management.

2) LEVEL OF RESPONSIBILITY

Undertakes duties and responsibilities as per his/her Job Description and as per the instructions of the Director of Asset recovery and management division and Director General.

3) REPORTING LINE:

- **Primary**: Supervisory Officer (Head of Units)
- **Secondary (as and when required)**: Director of Asset Recovery and management Division and Director-General

4) QUALIFICATIONS AND EXPERIENCE REQUIREMENTS

A. A Bachelor's degree in law, Accountancy, Banking, Finance, Audit, Criminology, Digital Forensic, Statistics/Data Science, Forensic Accounting, Forensic Science, Computer Science, Intelligence Studies, Criminal Justice, Security Studies, Digital Forensic, Financial Mathematics, or Mathematics with Finance, Blockchain or any relevant/related field, from a recognised institution.

B. A minimum of five (5) years of relevant post-qualification experience in auditing, banking,financial analysis, risk management, fraud examination, investigation or prosecution of criminal, financial, or economic crimes, forensic accounting, intelligence gathering, crime mapping, assets or any other relevant qualification.

C. Professional certification such as Certified Fraud Examiner (CFE), Certified Anti-Money Laundering Specialist (CAMS), ACAMS/ICA or equivalent will be an advantage.

5) DESIRABLE SKILLS & ABILITIES

- Capacity to develop and monitor a network of informers.
- Managing sources.
- Strong analytical and investigative skills, including financial, digital forensics, collection and analysis of intelligence data.
- Proficient in the use of IT tools, case management systems, and financial analysis software.
- In-depth knowledge of financial crime patterns, money laundering techniques, corruption, Fraud offences, Financing of Drug Dealing offences and relevant legislations.
- Manage and develop the use of Special Investigative Techniques under Section 66 of the FCC Act.
- Ability to work under pressure, meet deadlines, and manage competing priorities.
- Strong leadership and mentoring skills.

- High level of integrity, professionalism, and ethical conduct.
- Effective oral and written communication skills, including report writing and presentation.
- Good understanding of international financial systems, cross-border investigative cooperation and international intelligence gathering.
- Ability to work independently and collaboratively in multi-disciplinary teams.

6) KEY RESPONSIBILITIES AND DUTIES

- Conduct asset recovery investigation in complex investigations into financial crimes, corruption, financing of Drug Dealing offences and money laundering cases.
- Lead and manage complex asset recovery investigations into financial crimes, corruption, and money laundering cases.
- Develop and implement the unit's intelligence strategy aligned FCC'S mandate.
- Supervise all intelligence operations and ensure timely and accurate intelligence support to Investigation and ARMD.
- Oversee asset tracing and recovery intelligence collection, analysis, and dissemination activities.
- Coordinate covert surveillance, undercover operations, and informant management where necessary.
- Monitor and assess security threats.
- Provide threat intelligence reports to enable efficient decision-making process. decision-makers and operational commanders.
- Lead, mentor, and manage a multidisciplinary intelligence team.
- Ensure intelligence operations comply with all legal standards.
- Maintain operational secrecy and data protection protocols.
- Maintain proper records of informers, sources and activities formed.
- The conduct of investigations entrusted by the Commission.
- Participate in field operations, searches, arrests, recovery and seizure of assets and enforcement activities as required.
- Keep statistics of the Intelligence Unit and provide timely updates.
- Perform any other duties assigned by the Director of the asset recovery and management Division, or Director-General.

7) WORKING CONDITIONS

The incumbent will be expected to work outside normal office hours including weekends and public holidays.

Must be willing to travel domestically and internationally in the course of official duties.

May be called upon to participate in court proceedings or high-level inter-agency coordination exercises.

The duties mentioned above are not exhaustive. The FCC reserves the right to require the incumbent to perform any other duties of equivalent level to those specified.

8) TERMS AND CONDITIONS OF EMPLOYMENT

The position of Senior Officer Intelligence Unit is part of the permanent and pensionable establishment of the Financial Crimes Commission.

All terms and conditions of the FCC, relevant to the grade of Senior Officer Intelligence Unit, shall be applicable.

Salary Scale: Rs 62,450 X 1,450 + 65,350 X 1,850 + 83,850 X 2,300 + 109,150 X 3,200 + 121,950 X 4,200 + 130,350